



NEC Aspire Intramail Greeting Instructions

Your administrator mailbox number: _____

Your administrator mailbox password: _____

Recording Greetings:

1. Access the administrator mailbox: 399
2. Dial 0
3. Dial 72
4. Dial 4
5. When asked for the greeting number enter one of the following:
 001 (for main/day greeting),
 002 (for closed/night greeting
 003 (for special greeting)
6. Follow the related instructions to record your greeting

Activating a special greeting

1. Access the administrator mailbox: 399
2. Dial 0
3. Dial 72
4. Dial 6
5. Dial 1 when asked for the table number
6. Press 2 and then 003 when asked for the override mailbox number
7. Press 6 to turn override on

To deactivate a special greeting

1. Access the administrator mailbox: 399
2. Dial 0
3. Dial 72
4. Dial 6
5. Dial 1
6. Dial 6 to turn off schedule override